



**COLLEGE COUNCIL  
MEETING SUMMARY  
September 27, 2018, 12:30 pm to 2:00 pm  
Club Room**

**ATTENDANCE** Pres. Abs. MidC Q903mq253.68 421.44 33.96 14.88 reW nBT11.04 -0 03.2

Dial, Miqueas	X		Institutional Research Analyst
Gretchen Ehlers	X		Ex-Officio, Accreditation Liaison (Acting)
			Ex-Officio, Chair of College Council
Matais Pouncil	X		Provost & VP of Student Affairs (Int)
Yanghee Kim	X		Library
Hindes, Victoria	X		Ex-Officio, Student Services
John Vlahos	X		Division Chair Council
Cheryl Massa	X		Classified Senate
			Associated Student Organization
			Associated Student Organization
Rebecca McConnell	X		WVMCEA Representative
Michelle Francis			
	X		VP Administrative Services
Gretchen Ehlers	X		Academic Senate

**Guests**

Shantik Azima-Taylor	Intern, President's Office
Alfred Forest	Director, Student Health Services
Jose Martinez-Saldaña	Interim Dean of Student Services
Juan Paloma	Custodian, District Facilities

President Davis opened the meeting at 12:38 p.m. with a quorum present.

**ACTION ITEMS:**

**1. Approval of Meeting Summary from May 10, 2018**

The May 10, 2018, meeting summary was unanimously approved with no corrections (Pouncil M, Palomo S, Kim, AB).

**INFORMATION AND DISCUSSION:**

**1. 2018-19 College Council Meeting Welcome**

- Meeting dates handout
- Future agenda items send to Gloria Gutierrez via email at [Gloria.Gutierrez@westvalley.edu](mailto:Gloria.Gutierrez@westvalley.edu)
- President Davis welcomed everyone to the 2018-19 College Council meetings

- Continue working on Freedom of Speech statement
- Pleased with Enrollment
- Pleased with vibe on campus
- 758 students in the College Promise program
  - Continue to do more work in San Jose
  - Targeted outreach
  - Meeting with Mayor Licardo
    - Assistance with reaching out to SJ High schools
    - Partnership with Mayor Transportation and marketing would be very important.
  - Focus on visiting and informing blanket HS
    - Trickle down to 7<sup>th</sup> & 8<sup>th</sup> grade.
    - Meeting with parents
    - Exposing both parents and students to College prior to HS
    - Approaching

- Wellness at Work program
  - Nice way to increase our own health
  - Kudos to Heidi Davis
  - Mission looking to our program as an example to create there own
- Question: What does the law say about Homeless students being allowed to shower on campus?
  - Being marketed through Student Health
  - Dr. Forrest will send information to faculty


### **3. Accreditation Update**

#### **Interim Provost Pouncil provided an accreditation update**

- Moving forward
- All standards have teams
- Meetings happen on alternating Fridays
- Kudos to John Hannigan for great presentations
  - Presented to Academic Senate this week
- District office just staffed standard 4
- Thank you to Stephanie and Pat for the work they are doing for accreditation

#### **○ Review of Mission Statement**

- Has reviewed with the following groups:
  - Classified Senate
  - Provost Council
  - Division Council
  - College Council (Today)
  - Academic Senate is scheduled
- Mission Statement handout passed out
- Mission Statement was developed 6 years ago
- Review: Is this who we are?
- Are these the students we are serving?
- Sent college wide email for review
- Review, discuss and submit feedback
- College wide discussion needs to happen
- Feedback should be given to Matais Pouncil
- Plan: review it now, discuss feedback, change after accreditation

- Financial Aid transactions: 62
- Pre-reqs cleared: 42
- Tours: 38
- Data:
  - Applications: SU/FA18: 7,659
  - First Time College Students: 2,197
  - Enrollment: 7,875 Students enrolled for F18
  - FTES: 2,647 FTES-95%of goal of 2,765
- Personnel:
  - Sean Pepin, & Ryan Flannigan have accepted other positions
  - Revamping room reservation process
  - Transition plan for Student Development
- Concurrent/Dual Enrollment
  - Reducing min-entry age
- Equity
  - Debra Griffith, Dean of Equity & Success
  - Comprehensive review of use of Equity funds
  - Faculty Fellows
  - Invite her to join meetings to introduce herself
- Counseling
  - Students served since August 1- 1209 appts; 649 assessments
  - Expanded hours- M-Th 8:30-7 pm, Fri 8:30-1pm
  - 789 students in counseling classes
  - 10<sup>th</sup> out of 49 departments in enrollment
  - Program Assignments: FYE, TRiO, Puente, Umoja, EOPS, DESP, Athletics, Career Programs, Title III
  - Institutional work: Degree works, Guided pathways, Accreditation, Curriculum, Academic Appeals
  - AB705
  - Jose Martinez-Saldaña administrative lead
  - Multicultural Center
  - Student Services Building
    - Coming along according to plan
    - Great space 

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- College is in reasonably good shape, not a lot of extra funds
- Asking for areas to use supplies (for instructional) use prior to using general fund.
- Website
  - Increased scrutiny on ADA
  - ADA compliance fortunate to have Daniel Neiman
  - New Web structure coming to us this week
  - Website is responsive
    - Mobil phone
    - Desktop
  - Working on development of a Mobil app.
    - Should roll out in October
    - Phase 1- Navigation
    - Phase 2- Schedule
    - Phase 3- Registration, counseling appts
  - ADA Compliance
  - State coming down hard on ADA compliance
  - Compliance not just web it includes handouts & publications
  - Walking pathways
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- Have about 18 courses offered

#### **7. President's Report**

- Announcements:
- Brad: Welcome Juan Palomo
- Alfred Forrest: \$10 Flu vaccine coming soon
- Yanghee Kim:
  - New member of College Council
  - Department Chair of Library
  - Books for food program first 2 weeks collected 4,000 lbs of canned food and donated to second harvest food bank
  - Great job tabling at the start of school
- Cheryl Massa:
  - Classified Senate: Manager's breakfast 10/19 at 8:30
  - Classified Senate Retreat: 10/5

President Davis adjourned the meeting at 1:58 p.m.

**NEXT MEETING: Thursday, September 27, 2018, Club Room at 12:30 p.m.- 2:00 p.m.**